Discharge fund 2022-23 Funding Template
2. Cover

Version 1.0.0

HM Government

NHS

Please Note:
- You are reminded that much of the data in this template, to which you have privileged access, is management information only and is not in the public domain. It is not to be shared more widely than is necessary to complete the return.

- Please prevent inappropriate use by treating this information as restricted, refrain from passing information on to others and use it only for the purposes for which it is provided. Any accidental or wrongful release should be reported immediately and may lead to an inquiry. Wrongful release includes indications of the content, including such descriptions as "favourable" or "unfavourable".

- This template has been produced for areas to confirm how the additional funding to support discharge from hospital and bolster the social care workforce will be spent in each area. The government has also produced guidance on the conditions attached to this funding, that you should ensure has been followed.

- This template collects detailed data on how the funding allocated to each area will be spent. The portion of the funding that is allocated via Integrated Care Boards (ICBs) does not have a centrally set distribution to individual HWBs. ICBs should agree with local authority partners how this funding will be distributed and confirm this distribution in a separate template. The amount pooled into the BCF plan for this HWB from each ICB should also be entered in the expenditure worksheet of this template (cell N31) (The use of all funding should be agreed in each HWB area between health and social care partners.

Health and Wellbeing Board:	Reading
Completed by:	Beverley Nicholson
E-mail:	beverley.nicholson@reading.gov.uk
Contact number:	07812 461464

Please confirm that the planned use of the funding has been agreed between the local authority and the ICB and indicate who is signing off the plan for submission on behalf of the HWB (delegated authority is also accepted):

Confirm that use of the funding has been agreed (Yes/No)	Yes
Job Title:	Executive Director of Adult Social Care
Name:	Seona Douglas

Checklist

Complete:

Yes
Yes
Yes
Yes
Yes
Yes
Yes

If the following contacts have changed since your main BCF plan was submitted, please update the details.

	Role:	Professional Title (e.g. Dr, Cllr, Prof)	First-name:	Surname:	E-mail:	
*Area Assurance Contact Details:	Health and Wellbeing Board Chair	Cllr	Ruth	McEwan	ruth.mcewan@reading.gov.uk	Yes
	Integrated Care Board Chief Executive or person to whom they have delegated sign-off; Acting CEO, BOB ICB		Steve	McManus	Steve.McManus4@nhs.net	Yes
	Local Authority Chief Executive		Jackie	Yates	jackie.yates@reading.gov.uk	Yes
	LA Section 151 Officer		Darren	Carter	darren.carter@reading.gov.uk	Yes
Please add further area contacts that you would wish to be included in official correspondence e.g. housing or trusts that have been part of the process -->	Local Authority Director of Adult Social Services (or equivalent)		Seona	Douglas	seona.douglas@reading.gov.uk	Yes
	Better Care Fund Lead Official		Melissa	Wise	melissa.wise@reading.gov.uk	Yes
	Additional ICB(s) contact		Belinda	Seston	belinda.seston@nhs.net	Yes

When all yellow sections have been completed, please send the template to the Better Care Fund Team
england.bettercarefundteam@nhs.net saving the file as 'Name HWB' for example 'County Durham HWB'. Please also copy in your Better Care Manager.

See next sheet for Scheme Type (and Sub Type) descriptions

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5. Expenditure

Selected Health and Wellbeing Board: | Reading

Source of funding		Amount pooled	Planned spend
LA allocation		£474,585	£474,585
ICB allocation	NHS Buckinghamshire, Oxfordshire and Berkshire West ICB	£810,196	
	Please enter amount pooled from ICB		
	Please enter amount pooled from ICB		

£810,196

Yellow sections indicate required input

Scheme ID	Scheme Name	Brief Description of Scheme (including impact on reducing delayed discharges).	Scheme Type	Sub Types	Please specify if 'Scheme Type' is 'Other'	Estimated number of packages/beneficiaries	Setting	Spend Area	Commissioner	Source of Funding	Planned Expenditure (£)
1	Agency capacity within Social Care; 6 x SW, 1 x	6 x Social Work, 1 x OT to extend cover 7 days p/w for hospital discharge	Additional or redeployed capacity from current care workers	Costs of agency staff			Both	Social Care	Reading	Local authority grant	£163,000
2	Agency capacity; 2 x OT to support additional Home	Additional OT Resource for Home Care Hours management and	Additional or redeployed capacity from current care workers	Costs of agency staff			Home care	Social Care	Reading	ICB allocation	£60,000
3	Operational Commissioning capacity	Additional Brokerage staffing	Additional or redeployed capacity from current care workers	Costs of agency staff			Both	Social Care	Reading	Local authority grant	£25,000
4	Additional block hours of home care	200 hrs per week additional to support discharge	Home Care or Domiciliary Care	Domiciliary care to support hospital discharge		3,200 hours (over 16 weeks)		Social Care	Reading	ICB allocation	£100,000
5	Contract Management and	Additional resource for administration and to manage contracts	Administration					Social Care	Reading	Local authority grant	£4,585
6	Contract Management and	Additional resource for administration and to manage contracts	Administration					Social Care	Reading	ICB allocation	£8,200
7	Healthcare capacity	GP cover to support D2A beds / CHC placements	Additional or redeployed capacity from current care workers	Local staff banks			Both	Social Care	Reading	ICB allocation	£52,000

Scheme ID	Scheme Name	Brief Description of Scheme (including impact on reducing delayed discharges).	Scheme Type	Sub Types	Please specify if 'Scheme Type' is 'Other'	Estimated number of packages/beneficiaries	Setting	Spend Area	Commissioner	Source of Funding	Planned Expenditure (£)
8	Emergency Duty Team Additional Capacity	Support for Emergency placements	Additional or redeployed capacity from current care workers	Costs of agency staff			Both	Social Care	Reading	ICB allocation	£50,000
9	Extra Carers hours support for existing D2A	Ensuring a timely flow through D2A back to home	Increase hours worked by existing workforce	Overtime for existing staff.			Residential care	Social Care	Reading	Local authority grant	£20,000
10	Workforce development and retention	Social Care Workforce - hospital discharge. Development and	Improve retention of existing workforce	Wellbeing measures			Both	Social Care	Reading	ICB allocation	£20,000
11	Mental Health placements	5 Placements to Support discharge from Prospect Park (MH Unit)	Residential Placements	Discharge from hospital (with reablement) to long		5 Placements		Mental Health	Reading	ICB allocation	£60,000
12	Additional Discharge to Assess (D2A)	An additional 4 short term D2A beds, and 2 x B&B to support discharge	Bed Based Intermediate Care Services	Step down (discharge to assess pathway 2)		4 Beds		Social Care	Reading	ICB allocation	£124,800
13	Additional residential/ nursing bed	Additional Residential/ Nursing bed capacity to support discharge for	Residential Placements	Discharge from hospital (with reablement) to long		15 Beds		Social Care	Reading	Local authority grant	£242,000
14	Contingency for high-cost placements	Complex cases cost mitigation pool; Top-up above standard rates (inc	Contingency					Social Care	Reading	ICB allocation	£70,000
15	Risk pool	Risk associated with discharge to assess, surrounding unresolved	Contingency					Social Care	Reading	ICB allocation	£130,196
16	Equipment (incl. Technology Enabled Care)	TEC & Equipment/adaptations to enable people on	Assistive Technologies and Equipment	Community based equipment		TEC numbers dependent on need.		Social Care	Reading	ICB allocation	£110,000
17	Additional IMHA Advocacy capacity	Additional capacity for Advocacy service to support hospital	Other		Additional Advocacy capacity - VCS		Both	Social Care	Reading	ICB allocation	£10,000
18	Ensuring safe home environment on	Emergency clean/clear services in the event of hoarding, to enable safe	Other		Emergency clean/ equipment			Social Care	Reading	ICB allocation	£15,000
19	British Red Cross Settling in Service (Top Up)	Additional capacity from Voluntary Care Sector to settle people back at	Other		Top up to Settling In Service - VCS		Home care	Social Care	Reading	Local authority grant	£20,000

Scheme types and guidance

This guidance should be read alongside the addendum to the 2022-23 BCF Policy Framework and Planning Requirements.

The scheme types below are based on the BCF scheme types in main BCF plans, but have been amended to reflect the scope of the funding. Additional scheme types have been added that relate to activity to retain or recruit social care workforce. The most appropriate description should be chosen for each scheme. There is an option to select 'other' as a main scheme type. That option should <u>only</u> be used when none of the specific categories are appropriate.

The conditions for use of the funding (as set out in the addendum to the 2022-23 BCF Policy Framework and Planning Requirements) confirm expectations for use of this funding. Funding should be pooled into local BCF agreements as an addition to existing section 75 arrangements. Local areas should ensure that there is agreement between ICBs and local government on the planned spend.

The relevant Area of Spend (Social Care/Primary Care/Community Health/Mental Health/Acute Care) should be selected

The expenditure sheet can be used to indicate whether spending is commissioned by the local authority or the ICB.

This funding is being allocated via:
- a grant to local government - (40% of the fund)
- an allocation to ICBs - (60% of the fund)

Both elements of funding should be pooled into local BCF section 75 agreements.

Once the HWB is selected on the cover sheet, the local authority allocation will pre populate on the expenditure sheet. The names of all ICBs that contribute to the HWB's BCF pool will also appear on the expenditure sheet. The amount that each ICB will pool into each HWB's BCF must be specified. ICBs are required to submit a separate template that confirms the distribution of the funding across HWBs in their system. (Template to be circulated separately).

When completing the expenditure plan, the two elements of funding that is being used for each line of spend, should be selected. The funding will be paid in two tranches, with the second tranche dependent on an area submitting a spending plan 4 weeks after allocation of funding. The plan should cover expected use of both tranches of funding. Further reporting is also expected, and this should detail the actual spend over the duration of the fund. (An amended reporting template for fortnightly basis and end of year reporting, will be circulated separately)

Local areas may use up to 1% of their total allocation (LA and ICB) for reasonable administrative costs associated with distributing and reporting on this funding.

For the scheme types listed below, the number of people that will benefit from the increased capacity should be indicated - for example where additional domiciliary care is being purchased with part of the funding, it should be indicated how many more packages of care are expected to be purchased with this funding.

Assistive Technologies and Equipment
Home Care or Domiciliary Care
Bed Based Intermediate Care Services
Reablement in a Person's Own Home
Residential Placements

Scheme types/services	Sub type	Notes	home care?
Assistive Technologies and Equipment	1. Telecare 2. Community based equipment 3. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Home Care or Domiciliary Care	1. Domiciliary care packages 2. Domiciliary care to support hospital discharge 3. Domiciliary care workforce development 4. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Bed Based Intermediate Care Services	1. Step down (discharge to assess pathway 2) 2. Other	You should include an expected number of beneficiaries for expenditure under this category	N
Reablement in a Person's Own Home	1. Reablement to support to discharge – step down 2. Reablement service accepting community and discharge 3. Other	You should include an expected number of beneficiaries for expenditure under this category	Y
Residential Placements	1. Care home 2. Nursing home 3. Discharge from hospital (with reablement) to long term care 4. Other	You should include an expected number of beneficiaries for expenditure under this category	N
Increase hours worked by existing workforce	1. Childcare costs 2. Overtime for existing staff.	You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Improve retention of existing workforce	1. Retention bonuses for existing care staff 2. Incentive payments 3. Wellbeing measures 4. Bringing forward planned pay increases	this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Additional or redeployed capacity from current care worker	1. Costs of agency staff 2. Local staff banks 3. Redeploy other local authority staff	You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Local recruitment initiatives		You should indicate whether spend for this category is supporting the workforce in: - Home care - Residential care - Both	Area to indicate setting
Other		You should minimise spend under this category and use the standard scheme types wherever possible.	Area to indicate setting
Administration		Areas can use up to 1% of their spend to cover the costs of administering this funding. This must reflect actual costs and be no more than 1% of the total amount that is pooled in each HWB area	NA